

BIRCH PARISH COUNCIL
YEAR ENDED 31ST MARCH 2016

BOX 2	Precept Variation	
	Precept income	£ -
		<hr/> <hr/>
BOX 3	Total Other Income Variation - increase £19,399	
	Grant for village hall refurbishment	12,373
	Grant village hall cooker 14/15 none	350
	Solar farm community benefit 14/15 none	6,674
	Wayleave	1
	Interest	1
		<hr/> <hr/>
		19,399
		<hr/> <hr/>
BOX 6	Total Other Costs Variation - Increase £16,802	
	Playing field equipment and fence maintenance	1,408
	War memorial repair	(1,165)
	Playing tree clearing	(120)
	Playing field grass cutting	(1,657)
	Village sign repair	(470)
	Village hall refurbishment	18,235
	Village hall cooker	350
	Donations	125
	Insurance	(65)
	Audit fee	30
	Web hosting	12
	Meeting room hire fees	75
	Subscriptions	(5)
	Stationery	47
	Petty cash	(68)
	Training course	70
		<hr/> <hr/>
		16,802
		<hr/> <hr/>

Bank reconciliation – pro forma

Birch Parish Council

Financial year ending 31 March 2016

Prepared by _____ (Name and role)

Date 27/4/16

Balance per bank statements as at 31 March 2016:

COMMUNITY ACCOUNT
BUSINESS SAVER ACCOUNT
BUSINESS SAVER ACCOUNT

£	£
200.00	
12979.08	
4452.24	
<hr/>	17631.32

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2016

Add: any un-banked cash at 31 March 2016

Net balances as at 31 March 2016 (Box 8)

17,631.32

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8)

15,920.90

Add: Receipts in the year

36,250.15

Less: Payments in the year

(34,539.73)

Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8)

17,631.32

Reconciliation between Box 7 and Box 8 in Section 2 – pro forma

(applies to Annual Returns prepared on an income and expenditure basis only)

Birch Parish Council

There should only be a difference between Box 7 and Box 8 where the Annual Return has been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

	£	£
Box 7: Balances carried forward		17,991
Deduct: Debtors		
•		
•		
•		
•		
•		
	460	
Deduct: Payments made in advance (prepayments)		
•		
•		
Total deductions		460
Add: Creditors		
•		
•		
•		
•		
•		
	100	
Add: Receipts in advance		
•		
•		
Total additions		100
Box 8: Total cash and short term investments		17,631

Birch Parish Council

Contact details

Please complete this form and send it back to us with the Annual Return

	Clerk	Chair
Name		
Address		
Daytime telephone number		
Mobile telephone number		
Email address		